



GILLINGHAM TOWN COUNCIL POLICY & RESOURCES COMMITTEE

The Town Hall, School Road, Gillingham, Dorset SP8 4QR
Tel: 01747 823588 Email: GTC@gillinghamdorset-tc.gov.uk

Dear Sir/Madam

All members of the **Policy and Resources Committee** are summoned to a meeting which will be held on **Monday, 20th August 2018**, in the Jubilee Room, Town Hall, School Road, Gillingham commencing at **7.30pm**.

Julie Hawkins

15th August 2018

Julie Hawkins, Town Clerk

Prior to the meeting a period of time up to a maximum of fifteen minutes will be allowed for public comments and questions restricted to items listed on the following agenda.

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

1. Apologies.
2. To approve the minutes of the last meeting held on Monday, 16th July 2018.
3. Questions.
4. Declarations of Interest - Members are required to comply with the requirements of the Localism Act 2011, Section 27 regarding disclosable pecuniary interests.
5. Finance:
 - a) To approve cheques for payment for August 2018 (issued at table).
6. To receive working party reports for consideration and approval, if available:
 - a) Cycle Link (no report this month a meeting is planned for September).

Policy and Resources Committee – Agenda – Monday 20th August 2018 (continued):

7. To receive recommendations from the General Purposes Committee held on 6th August as follows:

a) Cemetery Matters

That the following rule is added to the Cemetery Rules and Regulations: ‘The owner of an Exclusive Right of Burial can surrender the Exclusive Right of Burial, if the grave has not been used for burial, on completion of a Surrender of Right of Burial form, and the return of the original Deed of Grant of Exclusive Right of Burial (if possible). The surrender value being the original purchase price as specified on the deed of Grant’.

And the following rule removed: ‘All double depth graves will automatically include a Grant of Exclusive Right’.

That the Rules and Regulations for Grave Diggers for 2019/20 remain unchanged.

That the cemetery fees for 2019/20 remain unchanged.

b) Allotment Matters

That rule no. 13 is added to the Tenancy Agreement for the allotment gardens at Cemetery Road as follows: ‘During the summer, in extreme conditions, applications (via telephone) for bonfires may be made to Gillingham Town Council with full justification, e.g., blight’. All other rules to remain unchanged.

That the Tenancy Agreement for the allotment gardens at Park Farm remain unchanged.

That the allotment fees for 2019 remain unchanged.

c) Estate Management

To coppice 2 no. multi-stemmed Ash/Willow trees and crown lift branches rubbing boundary wall at POS Shires Gate to afford 1m vertical and lateral clearance on POS Shires Gate to rear boundary of no. 26 Horsefields at a cost of £240 ex VAT to be funded from budget no. 3.19 – Tree Surgery/Annual Tree Planting.

To fell Alder trees at Rolls Bridge by section to retain a 0.5m stump at base, brushwood to be chipped on site and timber cross cut and stacked at base of tree for a cost of £185 ex VAT to be funded from budget no. 3.19 – Tree Surgery/Annual Tree Planting.

8. To receive and consider a Performance and Development Review – Policy and Procedures for the Town Council Staff (attached).

9. To receive and consider correspondence regarding the flower beds and a donation towards future planting.

10. To receive correspondence for information from Goadsby Commercial regarding Old Market Centre.

11. Matters pertinent to this meeting - Members are advised that inclusion of an item is at the Chairman’s discretion and that *‘A Council cannot lawfully decide any matter which is not specified in the summons (agenda)’*. The Chairman to be advised prior to the start of the meeting.

Closure.

Tabled: Agenda item no. 5(a): List of cheques for August 2018

Attached: Agenda item no. 8: Performance and Development Review
Agenda item no. 9: Letter from resident

To follow: None